## CR Roper Fellowship

**POSITION NO** 0038348 and 0041697  
**CLASSIFICATION** Research Fellow Grade 2 (Level B) or Senior Research Fellow (Level C)  
*Level of appointment is subject to qualifications and experience.*  
**SALARY** $95,434 – $113,323 (pro rata) p.a. (Level B)  
$116,901 – 134,792 (pro rata) p.a. (Level C)  
**SUPERANNUATION** Employer contribution of 9.5%  
**EMPLOYMENT TYPE** 2 full-time (fixed term) positions available for three years  
Fixed term contract type: Research  
Work focus category: Academic Research  
**OTHER BENEFITS** [http://about.unimelb.edu.au/careers/working/benefits](http://about.unimelb.edu.au/careers/working/benefits)  
**CURRENT OCCUPANT** New  
**HOW TO APPLY** Apply using the application form provided at  
Please do not apply using the University recruitment website.  
**CONTACT FOR ENQUIRIES ONLY**  
David Lane  
Tel +61 3 8344 1592  
Email mdhs-grants@unimelb.edu.au

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For information about working for the University of Melbourne, visit our websites:
about.unimelb.edu.au/careers
joining.unimelb.edu.au
Position Summary

During the term of appointment the Fellow will be directly associated with a research group in a department or school under the direct responsibility of the Faculty of Medicine, Dentistry and Health Sciences. The Fellow will be responsible to the Head of Department or nominee (usually the Head of the research group to which the Fellow is attached). With the approval of the Head of Department, the Fellow may perform some of their research in an affiliated institute of the Faculty while having an appointment in a Department or School*. As the fellowships are the result of philanthropic funding bequeathed to the Faculty, the Fellow cannot be employed in a medical research institute based department.

The purpose of the Fellowship is to conduct research into clinical or non-clinical areas and will be awarded to a person with a doctorate in an appropriate field of biomedical and health research.

*Or Centre in the Melbourne School of Population and Global Health

1. Selection Criteria

1.1 ESSENTIAL

- A doctorate in an appropriate field of biomedical and health research;
- A record of research achievements related to leadership;
- Demonstrated research success relative to opportunity;
- Potential for further career development in health and medical research and a clear career development strategy.
- Experience in the supervision or co-supervision and mentoring of postgraduate students and other staff where appropriate;
- Experience in research or scholarly activities, which have resulted in publications in refereed journals or other demonstrated scholarly activities;
- The following will be taken into account when assessing the candidate:
  - The quality of their past achievements (especially their academic record and any awards or prizes);
  - The quality, quantity and impact of their research output relative to opportunity;
  - The quality of their research proposal and proposed research environment, and the extent to which the project will contribute to the development of the applicant’s career.

2. Special Requirements

- Applications must be made using the form provided at:
  https://staff.unimelb.edu.au/mdhs/research-development/research-collaboration-and-funding/faculty-trust-fellowships
- In assessing the applications for the position, the committee will require evidence from the Head of Department or School of their acceptance of the project and support for the applicant.
3. Key Responsibilities

The position description should be read alongside Academic Career Benchmarks and Indicators.

3.1 IT IS THE FELLOW’S RESPONSIBILITY TO:

- Diligently pursue investigations relevant to the specified research projects;
- Develop the research project;
- Conduct research activities (in an appropriate field of biomedical and/or health research);
- Publish work emanating from this research project in high quality journals;
- Present research findings at conferences and other forums as appropriate;
- Provide advice on research to students.

Level B research academics:

- Will normally have experience in research or scholarly activities, which have resulted in publications in refereed journals or other demonstrated scholarly activities;
- Will carry out independent and/or team research;
- May supervise postgraduate research students or projects and be involved in research training.

Level C research academics:

- Will make independent and original contributions to research which have a significant impact on their field of expertise;
- Will provide leadership in research, including research training and supervision.

See classification descriptors for further information about activities expected at each level. Classification of research only academic staff is provided at: [http://www.policy.unimelb.edu.au/schedules/MPF1157-ScheduleB.pdf](http://www政策.unimelb.edu.au/schedules/MPF1157-ScheduleB.pdf)

By the start of each year of appointment, each staff member (including new staff) should have a clear understanding of the responsibilities and expectations appropriate to his or her rank and academic position which are to be accepted within the department for that year. These should be developed in a brief statement and agreed with the Head of Department as early as is practicable.

At the end of the first 12 months of tenure, and at 12-month intervals thereafter, the Fellow will supply brief reports of progress on a template provided by the Faculty Research Development unit. These reports are to be signed by the Fellow’s Head of Department or School (or nominee) and submitted to the Faculty Research Development unit for the consideration of the Dean (or Dean’s nominee).

- Comply with Occupational Health and Safety (OH&S) and Environmental Health and Safety (EH&S) responsibilities as outlined in section 5 Diligently pursue investigations relevant to the specified research projects independently and as a member of a research team;
- Develop the research project;
- Conduct research activities (in an appropriate field of biomedical and/or health research);
- Publish work emanating from this research project in high quality journals;
- Present research findings at conferences and other forums as appropriate;
Supervise or co-supervise major honours or postgraduate research projects within research area
Identify sources of funding to support individual or collaborative projects, relating to teaching, research and engagement practice in the discipline
Actively participate in some outreach activities relating to research and scholarship

For Appointment as Senior Lecturer (Level C), in addition to the above, the incumbent will be required to:

- Make independent and original contributions to research which have a significant impact on his or her field of expertise;
- A reputation as being influential in expanding the knowledge of the specific research area
- Oversight of financial management of grants received for research projects
- Supervision of major honours or postgraduate research projects
- Financial responsibility of research grants
- Preparation of research proposal submissions to external funding bodies
- Supervision of the research of level A and B research only academic staff where required
- Active participation in key aspects of engagement within and beyond the University e.g. School’s outreach, first year orientation, academic advising and other external bodies
- Comply with Occupational Health and Safety (OH&S) and Environmental Health and Safety (EH&S) responsibilities as outlined in section 5.

4. Other Information

4.1 ADDITIONAL INFORMATION FOR THE CR ROPER FELLOWSHIP:

- The Fellowship will be offered for three years.
- An award must normally be taken up within six months of the offer.
- The Fellowship Support Package is an indexed grant provided to assist the Department to employ the Fellow. No additional claims can be made over and above the package.
- A fixed amount of $10,000 (pro-rata) will be allocated each year to cover legitimate expenses, including removal expenses to take up the Fellowship, attendance at conferences, and research expenses. This amount will be administered by the Faculty Research Development unit. Money not expended in one year can be carried forward, but not beyond the tenure of the Fellowship.
- By the start of each year of appointment, each staff member (including new staff) should have a clear understanding of the responsibilities and expectations appropriate to his or her rank and academic position which are to be accepted within the department for that year. These should be developed in a brief statement and agreed with the Head of Department as early as is practicable.
- At the end of the first 12 months of tenure, and at 12-month intervals thereafter, the Fellow will supply brief reports of progress on a template provided by the Faculty Research Development unit. These reports are to be signed by the Fellow’s Head of Department or School (or nominee) and submitted to the Faculty Research Development unit for the consideration of the Dean (or Dean’s nominee).
Leave of absence may be taken within the period of tenure of the award, but the period of absence will not be added to the duration of the award.

With the approval of the Head of Department, a Fellow will be entitled to spend up to four weeks per annum in a research group outside the Faculty or at relevant conferences, while continuing to hold the award. This time can be accumulated and must be reported in the annual report.

In approved circumstances, the Fellow may work at an affiliated institute of the University of Melbourne, but the appointment must be through a department or school of the Faculty.

Appointees with medical qualifications registrable in Victoria may be eligible for an appropriate clinical loading.

The statement of responsibilities is not intended to be prescriptive in, for example, details of research. It may be sufficiently broad to recognise that patterns of work will evolve during the year as a result of changing circumstances, but it must be sufficiently precise to enable a judgement to be made as to whether objectives have been met at the appropriate level. Explicit reference may be made to particular developmental needs. The statement will ordinarily be in brief point form. The statement is to be treated with discretion, but is not a confidential document.

4.2 FACULTY OF MEDICINE, DENTISTRY AND HEALTH SCIENCES

www.mdhs.unimelb.edu.au

The Faculty of Medicine, Dentistry and Health Sciences (MDHS) plays a vital role in the delivery of the University of Melbourne’s Strategic Plan 2015-2020: Growing Esteem by providing current and future generations with education and research equal to the best in the world. It is Australia’s largest and leading biomedical research faculty. It employs more than 1,700 members of staff, has more than 8,000 students, and total revenue of $607 million for 2015. Reflecting the complexity of today’s global health landscape, the Faculty is made up of six different Schools and four Strategic Research Initiatives, and draws together all areas of human health, ranging from the most basic to the most applied areas of research. The Faculty contributes close to 50 per cent of research conducted at the University.

The Faculty has appointed Australia’s first Associate Dean (Indigenous Development) to lead the development and implementation of the Faculty’s Reconciliation Action Plan (RAP), which will be aligned with the broader University-wide plan. To enable the Faculty to improve its Indigenous expertise knowledge base, the Faculty’s RAP will address Indigenous employment, Indigenous student recruitment and retention, Indigenous cultural recognition and building partnerships with the Indigenous community as key areas of development.

4.3 THE UNIVERSITY OF MELBOURNE

The University of Melbourne is a leading international university with a tradition of excellence in teaching and research. With outstanding performance in international rankings, Melbourne is at the forefront of higher education in the Asia-Pacific region and the world. The University of Melbourne is consistently ranked among the world’s top universities. Further information about our reputation and global ranking is available at http://futurestudents.unimelb.edu.au/explore/why-choose-melbourne/reputation-rankings.

Established in 1853, shortly after the founding of Melbourne, the University is located just a few minutes from the centre of this global city. The main Parkville campus is recognised
as the hub of Australia’s premier knowledge precinct comprising eight hospitals, many leading research institutes and a wide range of knowledge-based industries.

The University employs people of outstanding calibre and offers a unique environment where staff are valued and rewarded. Further information about working at The University of Melbourne is available at http://about.unimelb.edu.au/careers.

4.4 GROWING ESTEEM, THE MELBOURNE CURRICULUM AND RESEARCH AT MELBOURNE: ENSURING EXCELLENCE AND IMPACT TO 2025

Growing Esteem describes Melbourne’s strategy to achieve its aspiration to be a public-spirited and internationally-engaged institution, highly regarded for making distinctive contributions to society in research and research training, learning and teaching, and engagement. http://about.unimelb.edu.au/strategy-and-leadership

The University is at the forefront of Australia’s changing higher education system and offers a distinctive model of education known collectively as the Melbourne Curriculum. The new educational model, designed for an outstanding experience for all students, is based on six broad undergraduate programs followed by a graduate professional degree, research higher degree or entry directly into employment. The emphasis on academic breadth as well as disciplinary depth in the new degrees ensures that graduates will have the capacity to succeed in a world where knowledge boundaries are shifting and reforming to create new frontiers and challenges. In moving to the new model, the University is also aligning itself with the best of emerging European and Asian practice and well-established North American traditions.

The University’s global aspirations seek to make significant contributions to major social, economic and environmental challenges. Accordingly, the University’s research strategy Research at Melbourne: Ensuring Excellence and Impact to 2025 aspires to a significant advancement in the excellence and impact of its research outputs. http://research.unimelb.edu.au/index.html#home

The strategy recognises that as a public-spirited, research-intensive institution of the future, the University must strive to make a tangible impact in Australia and the world, working across disciplinary and sectoral boundaries and building deeper and more substantive engagement with industry, collaborators and partners. While cultivating the fundamental enabling disciplines through investigator-driven research, the University has adopted three grand challenges aspiring to solve some of the most difficult problems facing our world in the next century. These Grand Challenges include:

Understanding our place and purpose – The place and purpose grand challenge centres on understanding all aspects of our national identity, with a focus on Australia’s ‘place’ in the Asia-Pacific region and the world, and on our ‘purpose’ or mission to improve all dimensions of the human condition through our research.

Fostering health and wellbeing – The health and wellbeing grand challenge focuses on building the scale and breadth of our capabilities in population and global health; on harnessing our contribution to the ‘convergence revolution’ of biomedical and health research, bringing together the life sciences, engineering and the physical sciences; and on addressing the physical, mental and social aspects of wellbeing by looking beyond the traditional boundaries of biomedicine.

Supporting sustainability and resilience – The sustainability and resilience grand challenge addresses the critical issues of climate change, water and food security, sustainable energy and designing resilient cities and regions. In addition to the technical aspects, this grand challenge considers the physical and social functioning of cities,
connecting physical phenomena with lessons from our past, and the implications of the technical solutions for economies, living patterns and behaviours.

Essential to tackling these challenges, an outstanding faculty, high performing students, wide collaboration including internationally and deep partnerships with external parties form central components of Research at Melbourne: Ensuring Excellence and Impact to 2025.

4.5 EQUITY AND DIVERSITY

Another key priority for the University is access and equity. The University of Melbourne is strongly committed to an admissions policy that takes the best students, regardless of financial and other disadvantage. An Access, Equity and Diversity Policy Statement, included in the University Plan, reflects this priority.

The University is committed to equal opportunity in education, employment and welfare for staff and students. Students are selected on merit and staff are selected and promoted on merit.

4.6 GOVERNANCE

The Vice Chancellor is the Chief Executive Officer of the University and responsible to Council for the good management of the University.


5. Occupational Health and Safety (OHS)

All staff are required to take reasonable care for their own health and safety and that of other personnel who may be affected by their conduct.

OHS responsibilities applicable to positions are published at:

http://safety.unimelb.edu.au/topics/responsibilities/

These include general staff responsibilities and those additional responsibilities that apply for Managers and Supervisors and other Personnel.